

## Internal Memo

**Date:** December 10, 2019

**To:** District Engineers  
Assistant District Engineers Operations/Area Maintenance Engineers  
Assistant District Engineers  
Construction Resident Engineers  
District Traffic Engineers  
Highway Maintenance Superintendents  
Highway Maintenance Supervisors  
Sign Supervisors  
Bridge Maintenance Supervisors

**From:** Steve Blaufuss  
Maintenance Work Zone Specialist  
MnDOT Office of Maintenance

### **RE: Extraordinary Enforcement for Maintenance Work Zones**

The safety of MnDOT staff, law enforcement, contractors and the public in work zones is a priority for MnDOT. To help address this MnDOT and the Minnesota State Patrol (MSP) piloted an extraordinary enforcement program for maintenance work zones last fiscal year and have entered into an agreement to continue the extraordinary enforcement program for maintenance work zones in addition to a similar agreement for construction work zones.

This memo addresses the program for maintenance (including bridge and sign maintenance) work administered and managed by District staff. The program in the current fiscal year (FY 20) utilizes operations funding provided by each district. The overall program budget is \$50,000 and each district has its own allocation based on the amount of funding they provided. Individual districts will need to provide additional funding if their requests exceed what was provided.

The attached interagency agreement and associated appendices address the details and Appendix B contains procedures. Also attached is a request memo template to request the service and a checklist to help with planning. Requests for approval should be submitted to the Office of Maintenance by the respective District Highway Maintenance Superintendent by attaching the request memo to an email addressed to the Office of Maintenance Office Director Steve Lund, Maintenance Operations Engineer Bob Vasek and Maintenance Work Zone Specialist Steve Blaufuss. With the short term nature of most maintenance work zones and fluid work schedules the lead time to work with District MSP staff on planning and obtaining approval is a key factor. MSP is confident they can meet a fairly short timeline as outlined in Appendix B. If you are unsure of your respective

MSP contact, the following link has information by MSP District:

<https://dps.mn.gov/divisions/msp/contact/Pages/district-index.aspx> .

The procedures address preplanned and emergency extraordinary enforcement approvals. Extraordinary Enforcement for work that utilizes or is eligible for State Road Construction (SRC) funding should continue to utilize the Construction Extraordinary Enforcement Program. Work using Bridge and Road Construction (BARC) funds, administered by District Maintenance staff, is eligible for the Maintenance Extraordinary Enforcement program.

The Office of Maintenance will be managing the payments to MSP and tracking the Extraordinary Enforcement expenditures. We will also be developing a webpage similar to the website for the Construction Extraordinary Enforcement program. The webpage for Extraordinary Enforcement will be accessible on ihub under A to Z. The intent is to have both Construction and Maintenance programs listed with guidance on which is applicable for the associated work.

If you have any questions about the program please contact myself at 651-366-3548, Bob Vasek at 651-366-3556, or Steve Lund at 651-366-3566.

Attachments:

Agreement No. 1034703

Agreement Amendment

Template Request Letter

Maintenance Extraordinary Enforcement Planning Checklist.

One Pager